

# **Housing Application**

Make money order payable to Selma University. DO NOT SEND CASH OR PERSONAL CHECKS. The application and \$100.00, if applicable, is nonrefundable and must be on file before the application can be processed.

## Please print legibly with a black ink pen and answer each question completely.

Last Name:	First Name:		MI:	
Maiden Name:	SSN:	Birthdate		
Home Address:	Cit	y:	State:	Zip:
County:				
Home Phone	Cell Phone:	Emergency Phone	Number:	
Email Address:				
Legal citizen of the Uni	ted States? Yes No	If no, in what country v	vhere you bor	n?
Please indicate first te	rm applying for Fall 20	Spring 20		
Roommate preference	e (if applicable):			
	ust be mutually honored)			
Class status: Freshmar	s Sophomore	Junior Senior	Transfer	
Have you previously liv	ved in on-campus housing	g? Yes No		
Were you referred to	the Office of Student Affa	irs for disciplinary reasor	ns? Yes N	lo
Have you ever commit	ted or been convicted of	a felony? Yes No	If yes, plea	ise give details:
Do you have physical of	or medical needs or accon	nmodations to be consid	ered regarding	g room assignments?

SELMA UNIVERSITY IS A NON-SMOKING CAMPUS. PLEASE NOTE THAT INFORMATION PROVIDED ON THIS APPLICATION SERVES AS A GUIDE FOR MAKING ASSIGNMENTS, BUT ARE NOT GUARANTEED. SELMA UNIVERSITY IS FIRMLY COMMITTED TO THE PRINCIPLES OF EQUAL EDUCATIONAL & EMPLOYMENT OPPORTUNITIES TO THE DISABLED. POLICIES, PROGRAMS, AND ACTIVITIES ARE DESIGNED TO ENSURE THAT ALL FACILITIES ARE ACCESSIBLE. WE ARE FURTHER COMMITTED TO THE IDENTIFICATION AND REMOVAL OF ANY AND ALL EXISTING BARRIERS THAT PREVENT DISABLED STUDENTS AND EMPLOYEES FROM ENJOYING ALL THE RIGHTS, PRIVILEGES, ADVANTAGES, OR OPPORTUNITIES ENJOYED BY OTHERS.

### **Housing Agreement**

- 1. A housing assignment is contingent upon acceptance to the University. No housing will be considered until the Office of Admissions has officially accepted the applicant to the University.
- 2. Once a student is assigned housing accommodations, the contract will be awarded for room and board (meal) charges for the entire academic year.
- 3. Requirements: Each applicant must submit an application and cover letter for housing before receiving a room assignment. Continuing students will not be issued a room assignment until all financial obligations have been cleared in the Business Office.
- 4. Housing Applicant Deadlines: <u>Fall Semester:</u> March 10<sup>th</sup>; <u>Spring Semester</u> November 10<sup>th</sup>. Assignment Procedures: Every effort will be made to honor the applicants' roommate assignment. However, a particular room is not guaranteed. Due to limited spaces on campus, the university reserves the right to assign students two-to-a-room. Space in the residence hall is assigned on a first come, first served basis. Freshman students will be given first priority in assignment. Students assigned to a special group (e.g., Athletes, Choir, etc.) are subject to roommate placement with a member of their group rather than a requested roommate. The University reserves the right to change a student's room assignment during a contract period, particularly when a student is in a single room. The university also reserves the right to deny housing privileges to students who have been involved in disciplinary incidents.
- 5. Selma University reserves the right to enter into any dorm room to search for, seize and retrieve contraband, weapons, drugs, etc. which are illegal or hazardous to the students, faculty and staff.
- 6. Cancellations and other notices: Cancellation of application should be made in writing directly to the Office of Admissions, Selma University, 1501 Boynton St., Selma Al, 36701. To move out of the residence hall, the student must fill out a withdrawal form with the residence hall manager.
- 7. Proof of health insurance and a recent physical signed by a licensed physician MUST be on file in the Office of Admissions for each residence hall student by the second week of semester.

  If specially prescribed medications are used or if you have a particular illness, please notify the residence Hall Manager upon arrival.
- 8. Selma University is not responsible for items stolen from student dormitory rooms, bathrooms, lounges, laundry areas or other areas inside or surrounding the dormitory.

NOTE: ASSIGNED ROOM SPACE MUST BE CLAIMED WITHIN 24 HOURS OF THE FIRST DAY OF CLASSES

Applicant's Signature	Date
Parents Signature	Date
(If Applicant is under 19 years of	age)

### Housing application checklist

- Acceptance letter on file in the Office of Admissions
- Tuberculosis skin test (less than 2 years old) submitted to Admissions.
- Physical exam signed by physician or clinic submitted to Admissions.
- Immunization record submitted to Admissions.
- Completed Housing Application.
- Proof of Health Insurance.
- \$100.00 Application fee (if applicable).
- Completed FAFSA on file with Office of financial Aid.

All of the above items must be on file prior to moving into the Residence Hall.

#### **ACCREDITATION**

Selma University is accredited by the Commission on Accreditation of the Association for Biblical Higher Education (ABHE) in Canada and the United States. ABHE is recognized as a national accrediting agency by the Council for Higher Education Accreditation (CHEA), the successor of the Council on Postsecondary Education (COPA), and subsequently the Commission on Recognition of Postsecondary Accreditation (COPRA). ABHE is also listed by the United States Department of Education as a recognized accrediting agency for biblical higher education.

Association for Biblical Higher Education 5850 T.G. Lee Blvd, Suite 130 Orlando, Fl. 32822 (407) 207-0808 www.ABHE.org